

# Virginia Community Foundation Grant Review Rating Form

Applicant/Project Name: \_\_\_\_\_

Reviewer Name: \_\_\_\_\_ Date: \_\_\_\_\_

**INSTRUCTIONS** – After reading each grant application, independently rate the proposed project on the following criteria. Ratings are made on a five-point scale with 1 being lowest and 5 being highest – *select and circle one rating per item*. Bring a completed rating sheet for each grant application to the meeting at which grants will be discussed.

**A. The project addresses a current community priority.**

**[See Purpose of Request – a]**

- 1 = No description of need is included.
- 2 = Community need is a low priority and/or is poorly documented.
- 3 = Community need is a moderate priority and/or is adequately documented.
- 4 = Addresses a well-documented community priority that is not a VCF strategic goal.
- 5 = Addresses one of the Foundation’s strategic goals.

**B. The approaches proposed are likely to be effective in preventing and/or addressing the outlined need.**

**[See Purpose of Request – a,b,c,d & Evaluation]**

- 1 = Not likely to be effective at all.
- 2 = Likely to be somewhat effective.
- 3 = Likely to be moderately effective.
- 4 = Likely to be very effective.
- 5 = Likely to be highly effective (evidence-based practice, etc.).

**C. The project or activity being proposed is likely to make a clear difference in the quality of life for the target population over a significant period of time.**

**[See Purpose of Request – a,b,c,d & Evaluation]**

- 1 = Expected impact to last for less than 1 year.
- 2 = Expected impact to last for at least 1 but less than 5 years.
- 3 = Expected impact to last for at least 5 but less than 10 years.
- 4 = Expected impact to last for at least 10 but less than 20 years.
- 5 = Expected impact to last for 20 years or longer.

**D. The project includes cooperation / collaboration between different entities without duplication of services.**

**[See Community Involvement & Letters of Support]**

- 1 = No cooperative effort included.
- 2 = Low level of cooperative effort.
- 3 = Moderate level of cooperative effort.
- 4 = High level of cooperative effort.
- 5 = Very high level of cooperative effort.

**E. The project promotes volunteer involvement and shows evidence of grassroots support.**

**[See Community Involvement & Letters of Support]**

- 1 = No volunteer involvement or grassroots support included.
- 2 = Low level of volunteer involvement and grassroots support.
- 3 = Moderate level of volunteer involvement and grassroots support.
- 4 = High level of volunteer involvement and grassroots support.
- 5 = Very high level of volunteer involvement and grassroots support.

**F. The project will leverage other funding.**

**[See Project Budget]**

- 1 = No funding from other sources for the proposed project.
- 2 = Less than 10% of funding from other sources.
- 3 = At least 10% but less than 25% of funding from other sources.
- 4 = At least 25% but less than 50% of funding from other sources.
- 5 = At least 50% of funding from other sources.

**G. The project is sustainable.**

**[See Sustainability]**

- 1 = No plan outlined for how to sustain the project after VCF funds are expended.
- 2 = Sustainability plan has a low likelihood of success.
- 3 = Sustainability plan has a moderate likelihood of success.
- 4 = Sustainability plan has a high likelihood of success.
- 5 = Project only requires one-time support or has a sustainability plan with a very high likelihood of success.

**H. How will the Virginia Community Foundation be recognized for this donation?**

- 1 = Not likely to be recognized for donation
- 2 = Likely to be somewhat recognized for donation
- 3 = Likely to be moderately recognized for donation
- 4 = Likely to be very well recognized for donation
- 5 = Likely to be highly recognized for donation

**TOTAL SCORE FOR THIS REVIEWER:** \_\_\_\_\_